

I. Call to Order: President Jacobs called the meeting to order at 7:09 p.m.

II. Roll Call: Present at Meeting: Bill Hoak, Mike Jacobs, Dan McVicar, Toni Milbourne, Bobby Shirley, Cheryl Roberts, Matt Knott, George Nichols, Lou Tiano Absent: Shawna Molina, Paul Marshall

### III. Public Comment

- Rob Richard and Brendan Fitzgerald were present. Mr. Richard commented on Treasurer Marshall's request for information on the Charles Town/Ranson Little League field improvement project. Mr. Richard indicated the lights on the field would be complete as of September 17. Richard clarified that the bargain between CT/R and JCPR was lights by the Little League and concession stand handled by JCPR. He said he would provide all information requested on volunteer hours, donated services, etc. to help provide value to the project.

IV. Approval of Minutes. George Nichols moved approval of minutes; Bobby Shirley seconded approval. The minutes of the last meeting (June 18, 2008) were approved with one correction under Roll Call where it was noted Paul Marshall was not in attendance.

V. Treasurer's Report: Mr. Marshall was absent. Jennifer Myers passed out balance sheet on his behalf. It was announced a finance committee meeting would be held Oct. 6 at 7 p.m. at the JCCC. President Jacobs noted the absence of the treasurer and the secretary at the past two meetings. Cheryl Roberts moved to table the treasurer's report until the October meeting. George Nichols seconded motion. Unanimous vote to approve table.

### VI. Director's Report:

- Mr. Barr made the staff recommendation that the July 4 event be discontinued. Consensus of the board is to hold off on that decision pending further discussion.
- Jennifer Myers passed out report on programs and reported on downturn of attendance in many areas.
- Mr. Barr introduced new Recreation Specialist Courtney Russell to the board. He also reported on several other hires made.
- Commissioner Roberts asked for a status report on the parks improvements list. Agreement was reached for this to be a regular part of Director's Report.
- Discussions had regarding advertisement of meetings and committee meetings. Stephanie Grove was present and commented that all meetings

must be advertised as well as the meeting agenda. She suggested an agenda cut-off so JCPRC meeting agenda can be posted prior to the third Wed. meeting.

- Discussion ensued over hiring policies and that bylaws clearly state

board must approve hires. The board may consider amendment to bylaws to

address hiring of contract employees such as program instructors. It was requested that any suggested revisions be provided to Dan McVicar in advance of the October meeting so he can produce wording.

- Lou Tiano moved to have Tim Barr give a list of all full time and part time and seasonal staff to the board for the October meeting.

Motion seconded by Cheryl Roberts. Unanimous vote for passage of motion.

- Bill Hoak moved to retroactively approve the hire of employees presented by Tim Barr. Bobby Shirley seconded the motion. Unanimous vote to approve hires.

## VII. Standing Committees

Executive: None

Finance: None

Facilities: None. Will schedule a committee meeting for October.

Land: Dan McVicar reported on land negotiations. An official assessment was completed on one parcel of interest. Executive session to be held at end of meeting to discuss findings.

## VIII. Unfinished Business

- Lou Tiano handed out overview of meeting with Stephanie Grove on Director's evaluation. Tiano then moved to approve the evaluation summary. Cheryl Roberts seconded. Unanimous vote to approve evaluation summary.

## IX. New Business: None.

Executive Session: Dan McVicar moved to go into Executive Session regarding land negotiations. Bobby Shirley seconded motion. Unanimous vote.

Toni Milbourne moved come out of Executive Session; Bill Hoak seconded motion. Unanimous vote.

Toni Milbourne moved to authorize the land committee to share the assessment report with Director Barr; to make inquiries at the USDA regarding land; to negotiate with figures discussed by the board. Dan McVicar seconded motion. Unanimous vote.

Bobby Shirley moved to adjourn. Meeting was adjourned at 9:35 p.m.

Respectfully submitted:

Toni Milbourne  
acting for Secretary Shawna Molina