

**Jefferson County Parks and Recreation Commission  
January 16, 2008 Minutes**

**Commissioner Jacobs calls special meeting to order 7:10 p.m. and declares a quorum.**

**Roll:**

**Present:** Bill Hoak, Toni Milbourne, Charles Cheezum, Dan McVicar, Shawna Molina, Paul Marshall, Mike Jacobs, George Nichols, Cheryl Roberts

**Public Comment:** Blue Ridge Fire Department: Robert Edwards and CJ Carter declared the land has already been deeded to Blue Ridge Fire Department. Tim Barr stated Blue Ridge needs to bring a plan before the JCPR before the land will be deeded. Edwards stated the fire department needs at least 8 acres for their overall goal of fire training facility and recreational use and stated they won't do any expenditures (creating a plan) until they get the land deeded to them. Edwards also stated the fire department has 100K in reserve and it would be 3-4 years before the land is developed and it is estimated to be 800K to 1Milion dollars just to move land.

Commissioner Manuel asked if the deed to the fire department could be made reversible if the necessary assets weren't in place for the fire company; Edwards agreed. Edwards stated the fire department currently has a 99 year lease for their current fire house.

Edwards stated there are plans *phase 1 = 1 acre for parking / 2 entrances, emergency vehicles would not impede on the parking lot being shared with JCPR.*

Edward stated all operational aspects of the fire department would fall to JCPR Stephanie Grove stated there would be a shared liability with the fire department and JCPR. One concern was burning on the property, Edwards stated there would be no burning.

Commissioner Roberts asked if there is something in writing between JCPR and the fire department Barr answered, not that he is aware.

Commissioner Marshall: requests the fire department and JCPR land committee work together on this.

Commissioner Jacobs assigns this task to the land acquisition committee.

**Approval of Minutes:**

November meeting minutes: Change the date in November meeting minutes January 19, 2007 to January 16, 2008.

**Commissioner Cheezum** motions to approve the amended minutes

Roberts Seconds (motion carries with 8 votes)

December meeting minutes: Change the meeting minutes to read Commissioner Nichols was present. Commissioner McVicar will provide information on the presentation given to be included to the minutes.

**Commissioner McVicar** motions to approve the amended minutes

Nichols seconds (motion carries with 8 votes)

**Jefferson County Parks and Recreation Commission  
January 16, 2008 Minutes**

**New Business:**

Vice President Elections:

Commissioner Cheezum nominates Commissioner Roberts

Roberts accepts

Commissioner Hoak nominates Commissioner McVicar

McVicar declines

Commissioner McVicar nominates Commissioner Milbourne

Milbourne accepts

Commissioner Roberts, 5 votes (Roberts, Jacobs, Nichols, Molina, Cheezum)

Commissioner Milbourne, 3 votes (McVicar, Hoak, Milbourne)

Marshall abstains

**Treasures Report:**

Web Facility Enterprise wide accounting system: allows patrons to register on the web, also allows accounting to be done. Commissioner Marshall will continue to research and report more at the next meeting,

Part time accounting position (needs for additional staff) will be discussed in finance committee meeting. McVicar mentioned the need for IT experience too.

CIP (Barr) notes pool was put on the Novembers Ballot. It was asked: should the 2.7 million be removed from the CIP.

Barr: State Audit: There is not a State Audit scheduled for JCPR

Barr will go through the formal bid process and will have information for the JCPRC at the February meeting. Barr did not bring bids to the January meeting and states he understands what is being asked of him to be prepared for the February meeting.

Finance Committee meeting: Commissioner Marshall will email with the meeting dates.

**Commissioner Cheezum** motions to accept treasurers report

Commissioner Milbourne Seconds. (motion carries with 8 votes)

**Directors Report**

Barr stated he will have a written report for the February meeting.

Barr asks the JCPRC for permission to purchase software **RecTrac** for the JCPR. There wasn't a formal decision made at this time.

Written Evaluation: Barr will have his written evaluation. The meeting is scheduled for Tuesday February 5, 2008 6 p.m. at JCPR Community Center.

**Commissioner McVicar motions** to have Director Barr obtain (in writing) clarification from the JCPR insurance company regarding underage citizens in the facilities without

**Jefferson County Parks and Recreation Commission  
January 16, 2008 Minutes**

supervision.

Commissioner Cheezum seconds (motion carries with 8 votes)

**Pool Committee**

**Commissioner McVicar motions** for the pool committee along with the JCPR director to attend the school board meeting and to be on the agenda

Commissioner Marshall seconds (motion carries with 8 votes)

**Commissioner Molina motions to adjourn**

**Commissioner Roberts seconds**

**Motion carries with 8 votes (9:45 p.m.)**