

Jefferson County Parks and Recreation Commission
Monthly Meeting Minutes
April 15, 2009

Commissioner Marshall called the meeting to order at 7:05 p.m. and declared a quorum.

Roll:

Present: Commissioners Mike Jacobs, Dan McVicar, Paul Marshall, George Nichols, Cheryl Roberts, and Bobby Shirley,

Absent: Commissioners Bill Hoak, Matt Knott, Toni Milbourne, Shawna Molina, and Lou Tiano.

Absent: Director, Tim Barr (Vacation)

Jefferson County Commissioners: Dale Manual, Lyn Widmyer

Staff: Jennifer Myers

Public Comment:

Mr. John Thomas – representing the Jefferson County Youth Football League in Ranson is interested in additional field space – 15 acres - for the expansion of the league.

JC Commissioner Lyn Widmyer - As a result of the “Bark in the Park” event, community members are interested in use of Sam Michael’s Park as an open areas for dogs. Commissioner Widmyer has secured signatures from community in support of the area. Copy submitted to Commissioner Roberts.

Approval of March 2009 Minutes:

Commissioner Shirley motioned approval of the March regular JCPRC minutes
Commissioner Roberts seconded. Motion passed unanimously.

Treasurer’s Report: No Report

Director’s Report:

Director Barr submitted a report; Assistant Director Myers reported the following information to the Jefferson County Parks & Recreation Commission. Copy of Report is attached.

Standing Committee Reports:

Executive: No Report

Finance Committee: The committee met to address budget cuts and to work into our current budget proposal.

Land Committee: Commissioner McVicar reported

Facilities Report:

Commissioner McVicar reported on the recent public meetings for the Hite Road property. a laundry list is currently in progress and will be use master plan for the Hite Road property, The list consists of athletic space, trails, basketball area, Frisbee golf area, and play areas. Additional information will be reported at the next meeting scheduled for April 28, 2009 @ 7 p.m.

Note: Regularly-scheduled meeting are the 4th Tuesday @ 7:00 p.m.

Commissioner Nichols motion to accept the Facilities r onded.

Motion carried - Unanimous

New Hires:

Commissioner Jacobs motioned to approve new hires; Commissioner Roberts seconded.

Motion carried - Unanimous

Unfinished Business:

Commissioner Roberts motioned; Commissioner Jacobs sec ded to amend the By-Laws and to add the following reference to WV Code,Chapter 7: “Chartered by the Jefferson County Parks & Recreation Commission per WV Code Chapter 7, Article 11”.

Motion carried - Unanimous

Commissioner Jacobs motioned; Commissioner Roberts sec ded to amend By-Laws, Section III.12, to clarify that the President of the JCPRC is responsible for the development and distribution of the JCPRC meeting agenda.

Motion carried - Unanimous

Commissioner Shirley motioned; Commissioner Jacobs seconded to amend By-Laws Section III.12, to allow Director to submit meeting agenda items.

Motion carried - Unanimous

New Business:

Commissioner Jacobs motioned; Commissioner McVicar seconded to table the solicitation of bids for the development of a site plans for the Hite Road, to a Special Meeting – TBA.

Motion carried – Unanimous

Commissioner McVicar motioned; Commissioner Jacobs sec ded for the development of a Master Plan, not a site plan to be approved at the Facilities meeting on April 28th.

Motion carried - Unanimous

Commissioner McVicar motioned; Commissioner Roberts seconded for the Facilities Committee to look at the final bid package during their meeting on May 12th. The open bid process to begin on May 1, 2009 and to close on May 31, 2009

Motion carried - Unanimous

Other Business:

Jennifer Myers was asked to send a copy of the Mission & Goals to all Commissioners.

Meeting adjourned at 9:00 p.m.

Respectfully Submitted by Cheryl Roberts (on behalf of Commission Secretary, Toni Milbourne),

e/s Cheryl D.L. Roberts