

Jefferson County Parks and Recreation
Minutes
January 21, 2009

I. Call to Order: President Marshall called the meeting to order at 7:03 p.m.

II. Roll Call: Present at meeting were: Lou Tiano, Dan McVicar, Mike Jacobs, Bill Hoak, Cheryl Roberts, Toni Milbourne, Paul Marshall, Shawna Molina, and Matt Knott and County Commissioner Dale Manuel. Commissioners Bobby Shirley and George Nichols were absent.

III. Public Comment: No members of the public made comment.

IV. Approval of Minutes:

- May 2008 minutes were changed to remove Milbourne from the "present" section under roll call. Unanimous consent was given to approve minutes with that change.
- Unanimous consent was given to approve the November 2008 minutes.
- Unanimous consent was given to approve the December 15 special meeting minutes.
- Unanimous consent was given to approve the December 17 special meeting minutes.

V. Treasurer's Report:

Mr. Knott presented balance sheet and profit/loss statements as well as minutes from the finance committee meeting. Unanimous consent was given to accept the treasurer's report.

VI. Director's Report: Director Barr provided a detailed written report on the department.

- Not included in the written report, Barr reported on the status of background checks for employees.
 - Director Barr introduced Ben Boluck, the new recreation specialist recently hired.
 - Director Barr reported on the progress with Allegheny Power on the lights along the roadway.
 - Director Barr passed out his completed goals and self-evaluations to board members.
 - Assistant Director Myers updated the board on program attendance.
 - A possible list of facilities/projects were discussed for stimulus package funding. Included were the amphitheater, pool, and expansion of the community center.
- Unanimous consent was given to approve the director's report.

VII. Committee Reports

A. Executive: No report was given from Executive Committee.

B. Finance

- Knott indicated that if a meeting was needed it would be held the first Monday in

February rather than the second. He would notify members if a meeting was needed.

- Discussion on the use of land acquisition and development funds deferred until new business section of the meeting.

- Milbourne reported that funding for fireworks is not progressing well.

Determination will have to be made if the event will occur.

C. Facilities: McVicar reported that upcoming topics for the committee will include updated needs list from Director Barr; a utilities discussion with CT/R LL; a more common facilities use agreement to be established; and the plan for a stakeholders meeting regarding the development of the Hite Road property.

- Commissioner Manuel questioned the possibility of a shooting range.

- Jacobs asked about the removal of the barn at the Hite Road property. Facilities will check construction of that barn to see about reusable items.

VIII. Unfinished Business

- Short discussion on soccer field at South Jefferson. Barr indicated goals will go up by spring.

IX. New Business

- Marshall outlined the director's evaluation process. Commissioners were told to return evaluation forms completed, to Roberts by January 28. Executive committee members will meet with Barr on Feb. 23 at 6 p.m. Complete evaluation will be done at March regular meeting.

- Knott moved to reserve \$300,000 of land improvement fund to be used for existing county parks. Proposed projects will be submitted to Parks and Recreation Board before giving to county commission for release of funds. After brief discussion, Molina moved to call the question. Vote 6-3 to call the question.

Vote on the motion passed with 5 votes for; 3 against; 1 abstention.

For: Molina, Knott, Jacobs, Hoak, Milbourne.

Against: McVicar, Roberts, Marshall.

Abstain: Tiano

- Mission and Goals discussion had Tiano request that commissioners complete their mission and goals form and return them to Roberts or Marshall.

Date of Next Regular Meeting: February 18, 2009.

X. Motion to adjourn by Molina, second by Jacobs.

Respectfully submitted:

Toni Milbourne

Secretary