

Jefferson County Parks and Recreation
Minutes
January 20, 2010

I. Call to Order: President Marshall called the meeting to order at 7:08 p.m.

II. Public Comment:

John Poole commented on the Evitts Run Master Plan and Charles Town Pool.

III. Roll Call: Present at meeting were: Mike Jacobs, Bill Hoak, Toni Milbourne, Dan McVicar, Paul Marshall, George Nichols, Cheryl Roberts, and County Commissioner Dale Manuel. Also present was Director Tim Barr and Assistant Director Jennifer Myers. Absent was Shawna Molina.

IV. Approval of Minutes:

. Motion by McVicar; second by Nichols to accept minutes. Approved.

V. Treasurer's Report:

Profit/Loss and Balance Statements were distributed by Knott. Will move \$700 into asset account for PEIA. Motion by Knott to accept treasurer's report. Second by Tiano. Approved.

VI. Director's Report: Zack Lette from LPDA was present to report on the Master Plan for Hite Road park. Discussion of USDA concerns; baseball concerns for extra fields; 50 foot buffer around fields.

Motion by McVicar to leave the basic master plan layout as is but incorporate the 50 foot buffer, large baseball field and extend Skate Park by 1/2 acre. Second by Jacobs. Unanimous approval.

. Motion by Jacobs; second by Roberts to approve new hires as presented. Approved.

VII. Standing Committee Reports

A. Executive: None

B. Finance: BRIM discussion. Check with county to combine back with

their policy. Milbourne will follow through.

. Motion by Knott to send a letter to County Commission to have \$50K restored to 2008-09 year amount and to request to be on the commission's agenda Feb. 4. Second by Jacobs. Unanimous approval.

. Feb. 1 at 6 p.m. will be Finance Committee Meeting.

C. Land Acquisition: Send letter to Sandy McDonald thanking her for

help with grants on Shepherdstown Riverfront property. Appraisal on that property is underway.

D. Facilities- Discussed in regular meeting. Next meeting scheduled for Jan. 25 at 7 p.m.

Motion to adjourn.

Respectfully submitted:

Toni Milbourne
Secretary