

Jefferson County Parks and Recreation  
Minutes  
June 17, 2009

I. Call to Order: President Marshall called the meeting to order at 7 p.m.

II. Roll Call: Present at meeting were: Lou Tiano, Mike Jacobs, Bill Hoak, Toni Milbourne, Dan McVicar, Paul Marshall, George Nichols, Bobby Shirley, Shawna Molina and Matt Knott and County Commissioner Dale Manuel. Also present was Assistant Director Jennifer Myers.

Commissioner Cheryl Roberts was absent.

III. Public Comment: None

IV. Approval of Minutes:

- Motion by Tiano; second by Nichols to approve minutes. Unanimous consent was given to approve the May 20 meeting minutes.

V. Treasurer's Report:

Mr. Knott presented balance sheet and profit/loss statements. Motion by McVicar, second by Nichols to accept report. Unanimous consent given to accept.

VI. Director's Report: Asst. Director Myers presented the Director's Report and highlight summer programs, especially the teen dances which will continue through the summer months. Director's report also included list of new hires. Motion by Jacobs, second by McVicar to approve new hires. Unanimous consent given.

Motion by Tiano; Second by Nichols to accept Director's Report.  
Unanimous consent was given to approve the director's report.

VII. Committee Reports

A. Executive: No report. Marshall acknowledged need to schedule mission & goals date inclusion meeting. Will try to plan before July board meeting.

B. Finance: No report. Explained some budget overruns, most which are covered by grants.

C. Audit: Marshall suggested tacking the audit on with the overall county audit to save money. Marshall will go to county and request they combine it with their audit.

D. Land Acquisition: An executive session was called to discuss possible land acquisition. When commission came out of executive session, Knott moved to make an offer to landowners for 13 acres on Mission Ridge. Hoak seconded. Vote approved with Commissioner Jacobs voting no.

E. Facilities: McVicar reported on May 26 facilities committee meeting. 11 Bids received for Hite Road master plan; narrowed down to five who will present June 23 at 5 p.m.

- Also discussion of DNR and 6/17 meeting with them. They do have funds for possible partnership. Committee will work to negotiate lease w/ DNR.

- \* Audit on playground equipment is still needed.

- Discussion of leases on farm space at Hite Road property. Committee will follow up.

F. Grants & Fundraising: Milbourne commented on seeking 501(c)3 status to become a United Way agency.

#### VIII. Old Business

- Mission & Goals: Marshal moves to extend dates one month.

Milbourne seconds. Unanimous vote.

- Ribbon cutting at Sam Michael's Concession Stand—still no date announced.

- Staff will work with county commission on ribbon cutting date for Leetown playground equipment.

Milbourne reported an upcoming joint meeting between county/municipal parks & rec commissions. She will work with other agencies to organize the meeting. Date will be forthcoming.

- Moulton Park improvement plan deferred to future meeting.

- 501(c)3 status reported on under grants committee.

- Cost reduction initiatives—insurance costs: Molina will work with Leslie Smith on this and report back.

- Update on North Breckenridge complaints of field lighting:

Agreement has been reached; lights have been recalibrated; will go out Sun. - Thurs. at 10:30 p.m. and out at 11 p.m. on Fri./Sat.

- Discussion of 13.48 acres covered under land acquisition committee report.

#### IX. New Business

- Motion by McVicar to authorize the facilities committee and Director Barr to develop, review and approve a lease agreement for the Hite Road property. Second by Jacobs; unanimous vote.

- Motion by McVicar for the establishment of a Facilities Repair and Replacement Account within JCPRC to be funded, in part, through commitment, upon each payment, of not less than 10% of the JCPRC hotel/ motel tax receipts with the use of these funds restricted to the repair and/or replacement of facility capital assets. Second by Jacobs.

After lengthy discussion; Jacobs moved to call the question; Milbourne second; motion failed for lack of a 2/3 vote. Vote on main motion passed with Knott and Molina voting against.

- Date of Next Regular Meeting: September 16, 2009. No meeting held in August.

X. Motion to adjourn by Jacobs, second by Molina. Adjourned at 8:25 p.m.

Respectfully submitted:

Toni Milbourne

Secretary=