



Jefferson County Parks & Recreation Commission

235 Sam Michael's Lane
Shenandoah Junction, WV 25442

July 22, 2010

The Jefferson County Commission
P.O Box 250
124 E. Washington Street
Charles Town, WV 25414

Re: Request to adjust appointment time for Jefferson County Parks & Recreation Commissioners

Dear County Commissioners:

I am writing to request that the time of annual appointments to the JCPRC be changed from June to January. This request is predicated on the desire for new commissioners to have the opportunity to serve at least 6 months before being asked to participate in the very important process of evaluating the Director. The Director's evaluation takes place in September (we do not meet in August) in order to get it finalized subsequent to the recent fiscal year and prior to the budget preparation for the upcoming fiscal year. This change would necessitate extending (or shortening) the term of each current incumbent.

We hope this request meets with your approval.

Yours in service,

Paul Marshall
President,
Jefferson County Parks and Recreation Commission