



AGENDA

Jefferson County Parks & Recreation Commission

September 16, 2009

7:00 p.m.

Jefferson County Community Center

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Approval of Minutes
 - July Regular Meeting
- V. Treasurer's Report
- VI. Director's Report
- VII. Standing Committee Reports
 - Executive
 - Mission and Goals update
 - Director's annual evaluation process review
 - Finance
 - Audit
 - Financial Audit update
 - Land Acquisition
 - Mission Road property update
 - Shepherdstown Riverfront (Cement Mill) parcel – Blunt Property, Mr. Blunt will be visiting the area on Monday 9/21 and would like to meet in the early evening with interested parties concerning potential acquisition by JCPRC
 - Facilities
 - Master Plan at Hite Road property update
 - Moulton Park update
 - Grants & Fundraising

VIII. Old Business

- 501(c)3 status application for JCPRC (Milbourne)
- Cost reduction initiatives – liability insurance / workers comp insurance / audit (Marshall)

IX. New Business

- Discussion of acquisition of Shepherdstown area riverfront (Cement Mill) parcel (Knott)
- Review of Sam Michael's dog park facility and discussion of need for additional dog park(s) (Marshall)
- Discussion of Moulton park master planning process (Barr)
- Discussion of approval to put update to Sam Michaels Master Plan and creation of Master Plans for Heather Marriott and Harvest Hills out for bids (Barr)
- Review of JCPRC standard policies and procedures manual (Milbourne)
- Nominations for JCPRC Executive offices, elections to be held during October regular meeting (Marshall)

X. Adjournment

